

<b>Course No.</b>	SC 204	
<b>Course Title:</b>	<b>WORKSHOP ON DEVELOPING KEY PERFORMANCE INDICATORS FOR MEASURING PERFORMANCE</b> “What gets measured, gets improved”	
<b>Target Group:</b> Officers in all Island Services and other staff grade officers, Staff Grade officers of SOEs	<b>Duration:</b> 02 days	
<b>Main Subject Areas:</b> <ul style="list-style-type: none"> <li>• Introduction to the fundamentals of employee performance</li> <li>• Basis elements of performance evaluation</li> <li>• Identifying Key Performance Indicators in line with organizational objectives</li> <li>• Preparation for evaluation</li> <li>• Giving feedback</li> </ul>		
<b>Learning Outcomes:</b> At the end of the workshop, the participants will have the ability to <ul style="list-style-type: none"> <li>• Identify the key result areas and its relevant indicators</li> <li>• Establish the essential link to employee performance</li> <li>• Develop Key Performance Indicators (KPI)</li> <li>• Prepare customized evaluation criteria</li> <li>• Give feedback to catch up lagging performance of employees</li> </ul>		
<b>Course Fees:</b> Rs. Rs.7,000.00 *	<b>Medium</b>	English
<b>Evaluation Method</b>	Customized key performance indicators – five minute presentation	
<b>Course Coordinator</b>	Mr.J. Jayasundera	
<b>Contact Person</b>	Sampath (011-5980276)	

*\*Employees of Government Ministries, Departments and Provincial Councils are exempted from paying the course fee. (State Owned Enterprise (SOE) employees are not exempted from Course fee.*