

Course No.	SC 307	
Course Title:	WORKSHOP ON THE ESSENCE OF PUBLIC PROCUREMENT	
Target Group: Officers in the All Island Services and other Staff Grade Officers, Staff Grade Officers of SOEs	Duration: 03 Days	
Main Subject Areas:		
<ul style="list-style-type: none"> * Introduction to 2006 Procurement Guidelines, Manual and Amendments * Proposed Procurement Guideline and Manual * Steps involved in the Bidding Process * Procurement Planning * Preparation of Bidding Documents * Issuance of Bidding Documents * Receiving of Bids * Closing of Bids * Opening of Bids * Introduction to Pre and Post Qualification * Bid Evaluation 		
Learning Outcomes:		
On successful completion of the workshop, the participants will have the ability to		
<ul style="list-style-type: none"> ● Familiarize with the existing Procurement Guidelines, Manual and amendments to the Manual ● Understand the key elements of the bidding process ● Make contract payments more efficiently and maintain comprehensive contract files 		
Course Fee : Rs.7,500.00 *	Medium	English
Assessment Method	Group Presentations	
Course Coordinator	Dr. M. Senaka Anuruddha	

**Employees of Government Ministries, Departments and Provincial Councils are exempted from paying the course fee. (State Owned Enterprise (SOE) employees are not exempted from Course fee.*