

Course No.	SC 205	
Course Title:	WORKSHOP ON DEVELOPING KEY PERFORMANCE INDICATORS FOR MEASURING PERFORMANCE <i>“What gets measured, gets improved” – Robin Sharma</i>	
Target Group: Officers in all Island Services and other staff grade officers, Staff Grade officers of SOES	Duration: 02 Days	
Main Subject Areas: <ul style="list-style-type: none"> • Introduction to the fundamentals of employee performance • Basis elements of performance evaluation • Identifying Key Performance Indicators in line with organizational objectives • Preparation for evaluation • Giving feedback 		
Learning Outcomes: On successful completion of the workshop, the participants will have the ability to <ul style="list-style-type: none"> • Identify the key result areas and its relevant indicators • Establish the essential link to employee performance • Develop Key Performance Indicators (KPI) • Prepare customized evaluation criteria • Give feedback to catch up lagging performance of employees 		
Course Fees: Rs.5,000.00 *	Medium	English
Assessment Method	Customized key performance indicators – five minute presentation	
Course Coordinator	Mr. J. Jayasundera	

**Employees of Government Ministries, Departments and Provincial Councils are exempted from paying the course fee. (State Owned Enterprise (SOE) employees are not exempted from Course fee.*