

<b>Course No.</b>	SC 301	
<b>Course Title:</b>	<b>WORKSHOP ON ANNUAL ACTION PLAN PREPARATION</b> <i>“Action plans mean everything to a government body”</i>	
<b>Target Group:</b>	Junior and Middle Managers in the Public or Semi-Public Sector organizations	<b>Duration:</b> 03 Days
<b>Main Subject Areas:</b>		
<ul style="list-style-type: none"> <li>* Introduction to Strategic Planning</li> <li>* Connection between Strategic Planning and Annual Action Plans</li> <li>* Introduction to Scenario Planning</li> <li>* Preparation of Action Plans</li> <li>* Preparation of Budget Estimates</li> <li>* Implementation Monitoring</li> </ul>		
<b>Learning Outcomes:</b> On successful completion of the course, the participants will be able to		
<ul style="list-style-type: none"> <li>• Have a basic understanding on strategic planning</li> <li>• Formulate annual action plans</li> <li>• Prepare budget estimates, and</li> <li>• Conducting follow ups on action plan and review performance</li> </ul>		
<b>Course Fees:</b> Rs.7,500.00 *	<b>Medium :</b> English	
<b>Assessment Method</b>	Presenting a template of Annual Action Plan for a selected organization	
<b>Course Coordinator</b>	Mr. K R Gangadhara	

*\*Employees of Government Ministries, Departments and Provincial Councils are exempted from paying the course fee. (State Owned Enterprise (SOE) employees are not exempted from Course fee.*