

Course No.	SC 504	
Course Title	MANAGERIAL SKILLS FOR OPERATIONAL MANAGERS <i>“Need more talents in serving problems? or managing things brilliantly? Then come and get it!”</i>	
Target Group: Staff Grade Officers in Public Institutions and Staff Grade Officers of SOEs	Duration: 05 Days	
Main Subject Areas: <ul style="list-style-type: none"> * Inter- personal Communication including Written Communication * Interviewing and Meeting Techniques * Negotiation for Conflict Management * Problem Solving and Decision Making * Stress and Time Management * Event Management * Leadership and Motivation 		
Learning Outcomes: On successful completion of the course, the participants will be able to acquire new managerial skills and improve existing skills for manage a range of institutions more efficiently and effectively		
Course Fees: Rs.12,500.00 *	Medium	English
Assessment Method	100% attendance and active participation	
Course Coordinator	Mr.K.R .Gangadhara	

**Employees of Government Ministries, Departments and Provincial Councils are exempted from paying the course fee. (State Owned Enterprise (SOE) employees are not exempted from Course fee.*